GW Office of Continuing Education in the Health Professions

Instructions for Obtaining CE Credit: Business of Pediatrics

CE Certificates will be provided to registered attendees based upon verification of attendance and completion of the online course evaluation.

How does this work?

- A unique session code will be announced at the conclusion of the course.
- You will record your attendance by SMS Text Message or via the online URL link.

SMS Text Message Instructions

□ Text the session code to (202) 902-9966

Online URL Link Instructions

- □ Visit <u>https://cme.smhs.gwu.edu/code</u> to enter the unique activity code.
- □ Enter the code and select the **"Submit"** button.
- Once you've recorded your attendance, the link to the course evaluation will appear in your <u>Pending Activities tab</u> of your EthosCE Learner Account.

Please note: To claim CE credit for participating, you must have an EthosCE learner. We strongly recommend that you update/create your account before attending the course.

If you would like to receive CE credit for attending, please follow the instructions below to create/update your EthosCE learner account:

To Create an EthosCE Learner Account

- 1. Visit https://cme.smhs.gwu.edu.
- 2. Click "Register" in the upper right-hand corner of the screen.
- 3. Complete all required profile fields (marked with a red asterisk).
- 4. Click "Create New Account" when complete.

To Register Your Mobile Number

- 1. Click the "Mobile" tab.
- 2. Enter your 10-digit mobile phone number (excluding any dashes, parentheses, or spaces) Do not exit this page!
- 3. Click the "Save" button.

Questions/Assistance

If you have questions or need additional assistance, please contact the CEHP Office at <u>cehp@gwu.edu</u>.